

Cottage Acres HOA Board Minutes
Regency Activity Center
November 17th 2021

The Organizational Meeting of the CAHOA Board was called to order by Linda Topp, VP, at the Regency Activity Center at 12:45PM.

Board members present were: Bill Long, Linda Topp, Phyllis Houck, Roger Aschbrenner and Joel Klein

Election of Officers

Bill Long clarified for the members the process of electing officers and the past practices of elections.

Secretary: Motion by Aschbrenner to nominate/elect Joel Klein as Secretary, seconded by Houck - motion carried.

Note: Bill Long had another obligation at this point and left the meeting/call.

Treasurer: Motion by Houck to nominate/elect Bill Long as Treasurer, seconded by Topp – motion carried.

Vice President: Motion by Houck to nominate/elect Linda Topp as Vice President, seconded by Klein – motion carried.

President: Motion by Topp to nominate/elect Roger Aschbrenner as President, seconded by Houck – motion carried.

Member at Large: Motion by Aschbrenner to nominate/elect Phyllis Houck as Member at Large, seconded by Topp – motion carried.

Signature Authorization

Sauk Valley Bank: Motion by Aschbrenner to authorize Bill Long, Linda Topp, Phyllis Houck, Roger Aschbrenner and Joel Klein to be authorized signors on the four Sauk Valley Bank accounts, seconded by Houck – motion carried.

US Postal Service: Motion by Aschbrenner to authorize Bill Long, Linda Topp, Phyllis Houck, Roger Aschbrenner and Joel Klein to be authorized access to the PO Box, seconded by Topp – motion carried.

Contracts: Motion by Aschbrenner to require two signatures on contracts and the authorized signors be (2) two of either the President, Treasurer or Secretary, seconded by Houck – motion carried.

Adjournment

Motion by Aschbrenner to adjourn the meeting at 2:20PM, seconded by Houck – motion carried.

Next Meeting: December 14, 2021 at 10:30AM – Board Meeting

Submitted by:
Joel Klein
Sec. CA HOA